

INSCOM Regulation 700-33 (21 August 2000)
DEPARTMENT OF THE ARMY
UNITED STATES ARMY INTELLIGENCE AND SECURITY COMMAND
Fort Belvoir, Virginia 22060-5246

Logistics
The United States Army Intelligence and Security Command
(INSCOM) Virtual Intelligence Projection Equipment Reserve
(VIPER) Program

FOR THE COMMANDER:

WILLIAM H. MARVIN
Colonel, GS
Chief of Staff

JAMES D. CURRIE JR.
Administrative Officer

History. This issue publishes a new INSCOM regulation.

Summary. This regulation provides policy for INSCOM's Virtual Intelligence Projection Equipment Reserve VIPER Program.

Applicability. This regulation applies to Headquarters (HQ), INSCOM and its subordinate commands.

Proponent and exception authority. The proponent for this regulation is the Assistant Chief Staff, G4 (ACofS, G4). The proponent has the authority to approve exceptions to this regulation that are consistent with controlling law and regulations.

Supplementation. Supplementation of this regulation and establishment of command and local forms are prohibited without prior approval from HQ, INSCOM, ATTN: ACofS, G4.

Suggested improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to INSCOM, ATTN: IALO-M-TLPO.

Distribution. Distribution is intended for command levels A, B, and C.

Contents (Listed by paragraph and page number)

Chapter 1 Introduction

Purpose 1-1, page 4
References 102, page 4
Explanation of abbreviations and terms 1-3, page 4
Responsibilities 1-4, page 4

Chapter 2 VIPER Program Management

General 2-1, page 7
Program Participation Eligibility 2-2, page 7
VIPER Program Equipment 2-3, page 7
Derivative Unit Identification Code (UIC) 2-4, page 8
Department of Defense Activity Address Code (DODAAC) 2-5, page 8
Retention of Standard Army Equipment 2-6, page 8
Validation of Requests for VIPER Program Support 2-8, page 8
Approval of Validated Requests 2-9, page 9
Review of VIPER Owned Equipment for Retention 2-10, page 9

Chapter 3 Acquisition, Retention, and Ownership of VIPER Supplies

General 3-1, page 10
VIPER Owned Equipment Eligibility 3-2, page 10
VIPER Database 3-3, page 10
VIPER Equipment and Supply Requisitions 3-4, page 11
Controlled Cryptographic Items (CCI) 3-5, page 11
VIPER Supplies Storage 3-6, page 11

Chapter 4 VIPER Property Accountability

General 4-1, page 12
VIPER Property Book 4-2, page 12
VIPER Property Book Officer 4-3, page 12
Standard Property Book System-Redesigned (SPBS-R) 4-4, page 13
Unit Level Logistics System-S4 (ULLS-S4) 4-5, page 13
Hand Receipts 4-6, page 13
Government Furnished Property (GFP) 4-7, page 13
INSCOM Subordinate Unit Owned Equipment 4-8, page 13
Borrowed Equipment 4-9, page 14
New Equipment/Systems 4-10, page 14
Installation Property 4-11, page 14

Chapter 5 Removing Equipment from the VIPER Program Office

General 5-1, page 15
Removing Equipment for Maintenance 5-2, page 15
Removing Equipment to Contractors for Integration or Maintenance 5-3, page 15
Returning Equipment to Original Equipment Manufacture for Maintenance 5-4, page 15
Returning Equipment to the Consolidated SIGINT Support Activity (CSSA) 5-5, page 15
Deployed Equipment 5-6, page 15

Chapter 6 Equipment Integration Support

General 6-1, page 17
INSCOM Managed Contracts 6-2, page 17
Equipment Integration Support from Other Agencies 6-3, page 18
Configuration Management 6-4, page 18
Equipment Integration Support Funding 6-5, page 18

Chapter 7 Supporting the VIPER Program and VIPER Mission

General 7-1, page 19
Maintenance Operation 7-2, page 19
Preventive Maintenance Checks and Services 7-3, page 19
Maintenance for Deployed Equipment 7-4, page 20
Maintenance of Equipment Returning to Stock 7-5, page 20
Training 7-6, page 20

Chapter 8 Disposition of VIPER Program Equipment

General 8-1, page 21
Return to MSRA 8-2, page 21
Excess Equipment 8-3, page 21
Government Furnished Property (GFP) 8-4, page 21
Borrowed Equipment 8-5, page 22
Locally Purchased Equipment 8-6, page 22

Appendix

A. References, page 23

Glossary

Chapter 1 Introduction

1-1. Purpose

This regulation establishes the INSCOM VIPER Program and prescribes the procedure and process for the acquisition, storage, issue, accountability, recovery, disposition, and maintenance of standard and non-standard intelligence equipment and associated support items used by INSCOM units to quickly respond to unanticipated intelligence missions. The objective of the VIPER Program is to meet quick reaction mission demands by providing flexible and responsive system configurations designed for unique mission taskings and a full range of logistics support capabilities tailored to the mission requirements. The VIPER Program will meet these objectives and reduce spending on new resources by leveraging existing capacity whenever possible through the use of logistics management techniques, stringent property accountability, and utilization of existing equipment and support resources.

1-2. References

Required and related publications are listed in appendix A.

1-3. Explanation of Abbreviations and Terms

Abbreviations and special terms used in this regulation are explained in the glossary.

1-4. Responsibilities

a. The Assistant Chief of Staff, G3 (ACofS, G3) will:

- (1) Develop a list of Intelligence Disciplines and INSCOM staff elements, here after referred to as Sponsors, authorized to validate requests for VIPER Program support.
- (2) Program funding and manpower annually to support operation overhead of the VIPER Program.
- (3) Validate all requests for equipment to become VIPER owned equipment.

b. The Assistant Chief of Staff, G4 (ACofS, G4) will:

- (1) Designate an individual as the VIPER Program Manager.
- (2) Designate an individual to be appointed Property Book Officer responsible for the VIPER Property Book.
- (3) Establish policy and management procedures for the VIPER Program.
- (4) Establish a Unit Identification Code (UIC), Department of Defense Activity Address Code (DODAAC), and authority to hold Reportable Item Control Code (RICC) 2 equipment.
- (5) Provide guidance and assistance to the Program Manager on VIPER supply issues.
- (6) Provide acquisition, requisition, storage, turn-in, and shipping support to the VIPER Program through the Mission Stock Record Account (MSRA).

c. The VIPER Program Manager will:

- (1) Enforce this regulation.
- (2) Establish internal and external policies, procedures, and techniques for implementing this regulation.
- (3) Initiate action for validated VIPER requests.
- (4) Coordinate with Sponsors to ensure thorough understanding of requests and mission requirements.
- (5) Provide assistance, when requested by Sponsors, in obtaining support for the integration of VIPER equipment to meet mission requirements.
- (6) Develop equipment status reporting to the ACofS, G4 and Sponsors.

- (7) Establish and manage the VIPER Program Office.
- (8) Ensure physical security of VIPER Program equipment before, during, and after deployments.
- (9) Develop system/mission specific support procedures for deployments.
- (10) Submit funding and personnel requirements to the ACoS, G3 for budget planning.
- (11) Coordinate accountability issues when borrowing equipment from other organizations.
- (12) Manage the VIPER Database.
- (13) Maintain records for all VIPER transactions.

Chapter 2 VIPER Program Management

2-1. General

Program management is essential to the success of the VIPER Program. This regulation establishes the policies and program structure required to meet the overall program objectives.

2-2. Program Participation Eligibility

The INSCOM ACoS, G3 is responsible to determine eligibility for VIPER program support. The ACoS, G3 will provide the Program Manager with a list of all eligible Sponsors. The Sponsors will have authority to validate requests for VIPER Program support. This list will be updated as needed.

2-3. VIPER Program Equipment

a. VIPER Program equipment is any equipment used to fulfill a validated VIPER Program support requirement and will fall into one of the following categories:

- (1) VIPER Owned Equipment. This is equipment that is held on either the VIPER Property Book or designated as VIPER and stocked at the MSRA. ACoS, G3 and ACoS, G4 approval is required for equipment to be come VIPER owned.
- (2) Government Furnished Property (GFP). This is equipment transferred from an accountable contractor to MSRA stock and then requisitioned by VIPER. The equipment will be held only as long as it is required to support a VIPER mission. At the conclusion of a deployment, the equipment will be returned to the MSRA and the contractor can be issued the equipment again. The Program Manager can initiate the process to obtain GFP based upon a Sponsor validated request.
- (3) Borrowed Equipment. This is equipment borrowed from subordinate units, other intelligence activities, and other intelligence service activities. The equipment will be hand receipted to the Program Manager for the duration of the requirement. The Program Manager can initiate action to obtain borrowed equipment based upon a Sponsor validated request.

b. Of the 3 categories of VIPER Program equipment, only VIPER owned equipment will be accounted for on the VIPER Property Book (designated as VIPER and stocked at the MSRA) and maintained and managed on the VIPER Database (see paragraph 3-3).

2-4. Derivative Unit Identification Code

A UIC will be established for the VIPER Program for the purpose of authorizing a VIPER Property Book and appointing a Property Book Officer to the VIPER Program.

2-5. Department of Defense Activity Address Code (DODAAC)

The VIPER Program will be assigned a DODAAC that authorizes requisition of Class 2, 7, and 9 supplies.

2-6. Retention of Standard Army Equipment

ACoS, G4-Supply Support Division is responsible to obtain authorization for the VIPER Program to retain standard army equipment.

2-7. Table of Distributions and Allowances (TDA) Section III

The VIPER Program will be provided a Section III Supplement to Mission Support Command TDA, ASW4VYAA. Additions to the TDA must be approved by the ACoS, G4.

2-8. Validation of Requests for VIPER Program Support

a. VIPER Program support means any inherent resources or any resource that can be leveraged through the program. Resource support that can be requested through the VIPER Program includes:

- (1) Intelligence equipment.
- (2) Quick Reaction mission equipment/system design, integration, and deployment.
- (3) Support maintenance capability through the VIPER Program Office or established INSCOM managed contracts.
- (4) Contracts or agreements established through the VIPER Program.

b. There is no restriction on who can request VIPER Program support however; all requests must be validated by an ACoS, G3 designated Sponsor prior to execution.

2-9. Approval of Validated Requests

The ACoS, G4, through the Program Manager, will review all validated requests to ensure that all logistics and resource requirements are met. The Program Manager will coordinate the execution of all approved requests. The Program Manager will continue to coordinate with the requesting Sponsor when requests do not meet logistics requirements. Coordinating will continue until the requirements are met or the request is withdrawn.

2-10. Review of VIPER Owned Equipment for Retention

The ACoS, G3 will review the VIPER Database, see paragraph 3-3, during the months of March and September and validate the requirement to retain VIPER owned equipment. Items no longer required will be turned-in in accordance with (IAW) guidance provided in chapter 8 of this regulation.

Chapter 3 Acquisition, Retention, and Ownership of VIPER Supplies

3-1. General

To provide support to INSCOM's Quick Reaction Capability (QRC), the VIPER Program is authorized to acquire (by requisition, forced issue, and temporary hand receipt), issue, and stock supplies. These supplies will consist of standard, non-standard, and Commercial off-the-shelf (COTS) intelligence equipment; RICC 2 standard Army property; repair parts; shop and bench stock; and general maintenance supplies and tools.

3-2. VIPER Owned Equipment Eligibility

A fixed list of eligible equipment will not suit the flexibility and quick reaction requirement of the VIPER Program. Sponsors, in coordination with the Program Manager, will justify each request for new VIPER owned equipment and receive ACofS, G3 approval prior to acquisition. As a general rule, a good VIPER owned equipment candidate is any equipment that does not logically fit into one of the following categories:

- a. Equipment that is authorized on a unit's authorization documents and filling that authorization through normal supply channels would provide a capability to satisfy the mission requirement.
- b. Equipment that is procured to augment or enhance a unit's existing mission capability and the unit will retain the equipment.
- c. Support equipment that can be provided by the supporting unit.
- d. Support equipment that can be obtained in the area of operation.

3-3. VIPER Database

The objective of the Database is to maintain an inventory of VIPER owned equipment. The Database will include all VIPER owned equipment whether held on the Property Book or stocked at MSRA. The Program Manager will be responsible for maintaining the Database. The Database will be maintained independently reconciled with the Property Book and MSRA at the end of each Fiscal quarter.

3-4. VIPER Equipment and Supply Requisitions

ALL VIPER requisitions will be processed through the INSCOM Mission Stock Record Account (MSR). Requisition of repair parts, shop/bench stock, and general maintenance supplies and tools do not require approval above the Program Manager.

3-5. Controlled Cryptographic Items (CCI)

A Communication Security (COMSEC) account can be established by the Program Manager and CCI maintained in the VIPER Program Office without further justification. Should a COMSEC account become necessary, the ACofS, G4 will appoint a COMSEC Custodian and all the requirements of TB 380-41 will be met. In addition, a comprehensive procedural document for the handling, storage, disposition, and security of CCI will be published.

3-6. VIPER Supplies Storage

The VIPER Program Office will have a secure/limited access storage area to facilitate storage of VIPER supplies. The VIPER Program Office is managed by the Program Manager however, access to the secured storage area is controlled by the Primary Hand Receipt Holder (who may or may not be the Program Manager). VIPER supplies stored at the MSRA will be controlled by the Accountable Officer IAW AR 735-5 and DA Pam 710-2-1.

Chapter 4 VIPER Property Accountability

4-1. General

Property accountability will be IAW 735-5, AR 710-2, and DA Pam 710-2-1. In addition, the Program Manger is responsible to develop and document specific procedures and processes to manage property and its accountability.

4-2. VIPER Property Book

a. A Property Book will be established for the VIPER Program UIC IAW AR 735-5 and maintained IAW DA Pam 710-2-1. VIPER owned equipment will be accounted for by end item and quantity. Serial number accountability of program equipment will be IAW AR 710-2. The following VIPER owned equipment will be help against the Property Book under the following conditions:

- (1) Equipment is considered a fast turnaround item and is stocked at the VIPER Program Office.
- (2) Equipment is deployed against a valid requirement.
- (3) Equipment is in maintenance at the VIPER Program Office, Original Equipment Manufacture (OEM), contractor, or dept.
- (4) Equipment is stocked at the VIPER Program Office as a spare for deployed equipment.
- (5) Whenever VIPER owned equipment is removed from the MSRA.

b. Government Furnished Property will be held against the Property Book until completion of deployment and disposed of IAW chapter 8.

c. Borrowed equipment will not be held against the Property Book.

4-3. VIPER Property Book Officer

A Property book officer will be nominated by the ACofS, G4 and appointment by the Commander, INSCOM to manage the Property Book.

4-4. Standard Property Book System-Redesigned (SPBS-R)

The VIPER Property Book will be managed utilizing SPBS-R. The Property Book will be set up on a stand-alone personal computer workstation IAW ADSM 18-L18-AVL-ZZZ-EM.

4-5. Unit Level Logistics Sykstem-S4 (ULLS-S4)

The VIPER Program will use ULLS-S4 to generate hand receipts for issuing and deploying equipment.

4-6. Hand Receipts

DA Pam 710-2-1 provides specific guidance on hand receipts or appropriate substitute control documents and will be used whenever VIPER Program equipment is removed from the VIPER Program Office secured storage area. An appropriate substitute is a work order system established IAW AR 750-1 that maintains accountability while equipment is being repaired, modified or configured for deployment.

4-7. Government Furnished Property

When GFP is used as an integral part of VIPER Program support, the equipment will be turned-in to the MSRA by the accountable contractor and then requisitioned by the VIPER Property Book Officer from the MSRA. The equipment will be issued against the Property Book. When no longer required to support the VIPER mission, disposition of the GFP will be IAW chapter 8.

4-8. INSCOM Subordinate Unit Owned Equipment

- a. Units will maintain accountability for their organization's equipment when:
 - (1) The equipment owner is the supporting unit for the VIPER deployment, and
 - (2) They will remain the supporting unit throughout the deployment.
- b. The program Manger will hand receipt equipment from a unit when:
 - (1) The unit's equipment is an integral component of the system, or required support item, and
 - (2) The unit will lose direct control of the equipment during deployment.
- c. In the case of b above, a consolidated hand receipt will be generated for the deployed system by the VIPER primary hand receipt holder.

4-9. Borrowed Equipment

In the case of unit owned equipment refer to paragraph 4-8. Processes for borrowing and accounting for equipment from other organizations and services will be established in the VIPER internal and external procedural documents. Department of Defense and service regulations applicable to supply accountability will be adhered to when borrowing equipment from these organizations.

4-10. New Equipment/Systems

IAW AR 735-5, any organization providing new equipment/systems to the VIPER Program must obtain ACofS, G3 approval and deliver the equipment to the MSRA for issue to the Property Book. The Program Manager will develop procedures and document processes to ensure appropriate coordination of these actions. The VIPER Property Book Officer will not take receipt of equipment or record equipment to the Property Book that has not been approved by the ACofS, G3 and properly processed through the MSRA.

4-11. Installation Property

The VIPER Program will utilize the ACofS, G4 Property Book for the requisition, issue, and accountability of all installation property.

Chapter 5 Removing Equipment from the VIPER Program Office

5-1. General

VIPER owned equipment will not be removed from the VIPER Program Office secure storage area without accountability assigned IAW DA Pam 710-2-1. The following paragraphs describe the circumstances that require for equipment removal. Internal and external procedures and processes will be developed by the VIPER Program Manger that proved specific guidance for each of these circumstances.

5-2. Removing Equipment for Maintenance

VIPER owned equipment requiring service, preventive maintenance, or integration within the VIPER Program Office will be removed from storage against a valid work order. Equipment will be returned to the VIPER Program Office secure storage area immediately upon completion of service or maintenance action; transferred on a hand receipt when integrated for deployment; or returned to the MSRA.

5-3. Removing Equipment to Contractors for Integration or Maintenance

VIPER owned equipment requiring contractor support for service/repair will be issued using a work order. A work order and tasking letter will be used when providing equipment to a contractor for system integration and testing.

5-4. Returning Equipment to OEM for Maintenance

A Valid work order, vendor return authorization number (if vendor utilizes), and shipping documentation will be utilized by the VIPER Property Book Officer to maintain Property Book accountability.

5-5. Returning Equipment to the Consolidated Signal Intelligence (SIGINT) Support Activity (CSSA)

Work orders and shipping documentation will be utilized by the VIPER Property Book Officer to maintain Property Book accountability.

5-6. Deployed Equipment

The Sponsor will be responsible for designating a supporting unit for deployed systems. This action will be coordinated with the Program Manager and accomplished prior to equipment being shipped for deployment. When equipment is deployed to an isolated (unmanned) location, it will be hand receipted to the designated supporting unit. Equipment supported by on-site personnel will be hand receipted to the senior individual on-site. Deployed VIPER Program equipment will not be hand receipted to contractors.

Chapter 6 Equipment Integration Support

6-1. General

Primarily, the Program Manager will participate in the equipment integration process to evaluate mission requirements, as they affect VIPER Program support, for the purpose of determining the most effective means to provide logistics support for validated requests. In general, end items of equipment; simple configurations; and existing pre-assembled systems will be deployed by VIPER Program Office personnel. However, when requested by the Sponsor, the Program Manger can assist in equipment integration by leveraging existing INSSCOM managed contracts. This will be a simple system engineering process in which VIPER Program equipment is assembled/integrated into system configurations capable of meeting mission requirements. The process will include analysis of mission requirements, selection of equipment to meet the requirement, and integration of the equipment into the final mission capable configuration. VIPER coordination of equipment integration support will be by Sponsor request and ACofS, G4 approval only.

6-2. INSCOM Managed Contracts

The Program Manager will leverage existing INSCOMN managed contracts when equipment integration support is requested and approved. A two tier tasking system will be utilized when requesting equipment integration support from contractors. The deliverables for the first task will be the items listed in subparagraph a below and the deliverables under task 2 will be the items listed in subparagraph b below.

- a. The Program Manger will develop and document a procedure for requesting external equipment integration support. The request will require contract organizations to provide the Program Manager with the following minimum information prior to an equipment integration decision.
 - (1) System description.
 - (2) Theory of operation.
 - (3) Configuration drawing.
 - (4) System block diagram.
 - (5) Bill of Materials with lead times.
 - (6) Estimate of cost.

- b. When the equipment integration support decision results in equipment integration by contractors or other agencies, the following information will be required with the system deliverable:
 - (1) Documented Preventive Maintenance Checks and Services (PMCS) and maintenance requirements and procedures.
 - (2) Operator and maintenance training requirements.
 - (3) Initial Key Personnel training (when appropriate).

- c. Additional support through one-time closed contracts can be pursued by the Program Manger, but only as a last recourse and only when approved by the ACofS, G3 and ACofS, G4.

6-3. Equipment Integration Support from Other Agencies

When requested by the Sponsor, the Program Manger will establish relationships with intelligence organizations capable of equipment integration. When required, Memorandums of Agreement will be established with these organizations to ensure adequate support to the program.

6-4. Configuration Management

VIPER Program equipment integrated at INSCOM facilities utilizing a Configuration Management Program IAW INSCOM Regulation 5-50 will require Equipment Change Proposals and Configuration Control Board approval. The Program Manager will ensure this requirement is addressed in all fixed facility scenarios.

6-5. Equipment Integration Support Funding

The Sponsor will assume all costs for validated requests that require designing, integrating, configuring, and building systems utilizing VIPER Program equipment or VIPER Program support.

Chapter 7 Supporting the VIPER Program and VIPER Missions

7-1. General

The VIPER Program will have inherent maintenance capabilities for providing Unit level and limited direct support/general support. The Program Manager will establish the VIPER Program Office and designate the senior technician assigned as the facility supervisor. The VIPER Program Office will provide the following support:

- a. Pre-deployment and post-deployment inspection and testing of VIPER Program equipment.
- b. Maintenance of equipment to the level prescribed in this chapter.
- c. Establish and document PMCS procedures and guidance for deployed equipment.
- d. Coordinate packing, handling and shipping of equipment.
- e. Establish a repair and return process for contractors, OEM and CSSA support.
- f. Provide support assistance to units in possession of VIPER Program equipment.
- g. Deploy with equipment to support installation and setup.
- h. Readiness reporting to owners for borrowed equipment.

7-2. Maintenance Operation

The VIPER Program Office will be organized and operated IAW AR 750-1 and DA Pam 738-750. Specific procedures for the operation of the VIPER Program Office will be developed and documented. Specific guidance on obtaining VIPER support will be developed and made a part of equipment deployment documentation.

7-3. Preventive Maintenance Checks and Services

The Program Manager will establish a PMCS program for all VIPER Program equipment IAW AR 750-1. Organizations providing equipment integration support will provide documented PMCS guidance with the delivered systems.

7-4. Maintenance for Deployed Equipment

The Sponsor will designate a supporting unit for deployments. The Program Manager is responsible to coordinate maintenance support with the designated supporting unit. A mission specific support procedures document will be developed for each deployed system. The document will contain specific instructions and guidance on PMCS, support responsibilities, readiness reporting, and support assistance points of contact. The document will be the part of each deployment package and, if training is provided with the system deployment, the document will be part of the training requirement.

7-5. Maintenance of Equipment Returning to Stock

The Program Manger will develop and document an inspection/maintenance procedure for equipment being returned to stock. VIPER owned equipment will not be returned to stock in less than a Fully Mission Capable (FMC) status. Equipment designated as Non-mission Capable (NMC) will be secured until such time that it is made FMC and can be turned-in.

7-6. Training

The Program Manger will ensure that all training requirements are identified and any necessary training is conducted prior to deployment of VIPER Program equipment.

Chapter 8 Disposition of VIPER Program Equipment

8-1. General

The Program Manger will establish a periodic review schedule for the Database to ensure that stock levels are not inflated by obsolete, unused, or excess equipment. Equipment stocked at the VIPER Program Office will be kept to a minimum essential level. As a general rule, only equipment required for impending integration and deployment; in maintenance for inspection and/or service; or waiting processing to contractor or depot support will be stocked at the VIPER Program Office. Items identified as fast turnaround or as spares for deployed systems can be stocked at the VIPER Program Office. All other VIPER owned equipment will be stocked by the MSRA.

8-2. Return to MSRA

VIPER owned equipment not immediately required for VIPER Program support will be returned to the MSRA. The MSRA will identify this equipment as VIPER owned equipment. The Database will track each of these items by serial number and Sponsor. In the event that the MSRA receives a valid requisition from other than the VIPER Program, the Program Manger will be notified to determine if the equipment can be released to fill the requisition. The appropriate Sponsor, through the ACofS, G3, must approve all releases to fill requisition requests.

8-3. Excess Equipment

The Program Manger will continually review the Database for equipment usage. When equipment is deemed excess as a result of these reviews, an excess list will be provided to each affected Sponsor along with a request to dispose of the equipment. All items approved for disposition by the Sponsor will be reported IAW AR 710-2 for disposition instructions. See paragraph 2-6 for related guidance on excess equipment.

8-4. Government Furnished Property (GFP)

GFP provided to VIPER from a contractor, through the MSRA, will be turned-in to the MSRA when no longer needed. The equipment will be issued back to the contractor through normal request procedures. This action does not require Sponsor validation. However, ACofS, G3 approval is required if the equipment is to be retained as VIPER owned equipment.

8-5. Borrowed Equipment

Borrowed equipment will be returned to the owning organization when no longer required to support the VIPER requirement that initiated the loan. All PMCS and services will be accomplished prior to return. Equipment records provided with the equipment will be updated and, when required, readiness report information will be provided. The equipment will be returned in a FMC condition unless the commander of the owning organization provides a written waiver for this requirement.

8-6. Locally Purchased Equipment

Equipment purchased in the area of operation to support a VIPER mission will be accounted for and managed IAW policies and procedures contained in AR 735-5.

Appendix A Reference

Section I Required Publications

ADSM 18-L18-ALV-ZZZ-EM

Standard Property Book System-Redesign (SPBS-R) (For Single and Multiple-Users) Using Personal Computers

AR 710-2

Inventory Management Supply Policy Below the Wholesale Level

AR 735-5

Policies and Procedures for Property Accountability

AR 750-1

Army Material Maintenance Policy and Retail Maintenance Operations

DA Pam 710-2-1

Using Unit Supply System (Manual Procedures)

DA Pam 738-750

Functional Users Manual for the Army Maintenance Management System (TAMMS)

INSCOM Regulation 5-50

Configuration Management

(O) TB 380-41

Procedures for Safeguarding, Accounting, and Supply Control of COMSEC Material

Section II Related Publications

AR 5-9

Area Support Responsibilities

AR 25-400-2

The Modern Army Record Keeping System (MARKS)

AR 55-38

Reporting of Transportation Discrepancies in Shipments (RCS: MTMC-54)

AR 58-1

Management, Acquisition and Use of Administrative Use Motor Vehicles

AR 71-9

Material Requirements

AR 71-32

Force Development and Documentation-Consolidated Policies

Appendix A Reference Cont.

AR 190-11

Physical Security of Army, Ammunition and Explosives

AR 190-51

Security of Unclassified Army Property (Sensitive and Non-sensitive)

AR 220-1

Unit Status Reporting

(C) AR 381-143

Logistic Policies and Procedures (U)

AR 670-1

Wear and Appearance of Army Uniforms and Insignia

AR 700-4

Logistics Assistance

AR 710-1

Centralized Inventory Management of the Army Supply System

AR 708-1

Cataloging of Supplies and Equipment Cataloging and Supply Management Data

AR 725-50

Requisition, Receipt, and Issue System

AR 750-43

Army Test, Measurement and Diagnostic Equipment Program

CTA 50-900

Clothing and Individual Equipment

CTA 50-909

Field and Garrison Furnishings and Equipment

DA Pam 25-30

Consolidated Index of Army Publications and Blank Forms

DA Pam 710-2-2

Supply Support Activity System: Manual Procedures

TM 38-230-1

Packaging of Material: Preservation (Vol 1)

TM 38-250

Preparing Hazardous Materials for Military Air Shipments

Appendix A Reference Cont.

INSCOM Pam 5-50

Configuration Management Procedures

INSCOM Pam 25-30

Index of Administrative Publications and Command Forms

INSCOM Regulation 25-70

Acquisition and Management of Information Resources

INSCOM Regulation 25-400-2

Records Management Program

INSCOM Pam 25-30

Index of Administrative Publications and Command Forms

INSCOM Pam 310-3

Equipment Authorizations

Section III Prescribed Forms

This Section contains no entries.

Section IV Referenced Forms

DA Form 2028

Recommended Changes to Publications and Blank Forms

Glossary

Section I Terms

ACofS, G3

Assistant Chief of Staff, G3

ACofS, G4

Assistant Chief of Staff, G4

BOM

Bill of Materials

COMSEC

Communication Security

COTS

Commercial off-the-shelf

CSSA

Consolidated Cryptologic Support Activity

DODAAC

Department of Defense Activity Address Code

FMC

Fully Mission Capable

GFP

Government Furnished Property

HQ

Headquarters

IAW

In Accordance With

INSCOM

United States Army Intelligence and Security Command

MSRA

Mission Stock Record Account

NMC

Non-mission Capable

OEM

Original Equipment Manufacture

Glossary Cont.

PMCS

Preventive Maintenance Checks and Services

QRC

Quick Reaction Capability

RICC

Reportable Item Control Code

SIGINT

Signals Intelligence

SPBS-R

Standard Property Book System-Redesigned

TDA

Table of Distribution and Allowances

UIC

Unit Identification Code

ULLS

Unit Level Logistics System

VIPER

Virtual Intelligence Projection Equipment Reserve

Section II Terms

Acquisition

The act of acquiring VIPER Program Equipment.

Borrowed equipment

Equipment used in the VIPER Program that is not VIPER owned equipment.

Sponsor

Any Intelligence Discipline, Staff element, or organization designated by the ACoFS, G3 to have authorization to validate VIPER Program support requests.

Supporting unit

Any organization responsible to provide mission support for deployed equipment under the VIPER program

VIPER owned equipment

Equipment owned by the VIPER Program that is either held against the VIPER Property Book or stocked at MSRA and coded as VIPER property.

Glossary Cont.

VIPER Program Equipment

Any equipment, owned or borrowed, used in a VIPER supported mission or requirement; or that could potentially be borrowed and used by VIPER.

VIPER Program support

Any inherent resources or any resource that can be leveraged through the VIPER Program.